

Cedar County Convention and Tourism Board

Attraction Improvement/Bricks & Mortar Grant Application

Type or print clearly – Attach additional pages as needed to complete this application.

****Your organization can be funded ONLY ONE TIME/calendar year from the Attraction Improvement/Bricks & Mortar fund. If you have not reported on prior funding awarded, you are not eligible to apply.**

Date: _____ Entity Applying for the Grant _____

Tax ID # _____ Contact Person _____ Title _____

Address: _____ City: _____ Zip: _____

Phone _____ Cell _____ Email: _____

Applying entity is a 501 (c)3: Yes No

If no, what type of not-for-profit is the applicant? _____

What is your yearly attendance?

How does your attraction bring visitors to Cedar County?

What is your estimation of the number of nights of lodging this attraction generates each year?

Name, date(s) and location of improvement:

Describe improvement :

List vendors/laborers/contractors, etc. this project will employ. The CCCTB prefers that grant funds be used to support Cedar County businesses. If this is not possible, please describe why not.

What is your deadline for completion of your project? _____

If your project *has already been completed* because the project was a repair that was significant, unexpected, and required, please explain:

(Your report to the CCCTB, including receipts for all grant-funded expenditures, is due no later than 60 days after project completion.. Email report as attachment to julia.kleinschmit@yahoo.com or mail to CCCTB, 101 S. 564 Ave, Hartington, NE 69739. Email preferred.)

Please provide a detailed overall budget of the improvement project using form on the next page.

Total amount of money requested from CCCTB: _____ **Total project cost:** _____

Cedar County Convention and Tourism Board Budget Form: *Improvement/Bricks & Mortar*

Please use this form to detail costs for your project and other funding sources. NEW: The CCCTB requires at least a 10% match from applicants, from other funding or in-kind sources. For example, if your project will cost \$1000, you may request up to \$900 from the CCCTB and \$100 must come from other sources. See the example below to build your own budget. Here are some tips for making your application more successful:

- Be sure to include all items necessary, with as much specificity as possible.
- Make sure your math adds correctly for each row, and each column.
- Attach bids or estimates to your application if possible.
- Indicate by name, other sources of funding for this project.

EXAMPLE

<i>Items/Work Necessary (be as specific as possible)</i>	<i>Funds requested from the CCCTB</i>	<i>Other Source 1: Chamber of Commerce</i>	<i>Other Source 2: In-kind labor</i>	<i>Total</i>
Sign				
- Design fee (Graphics, Inc.)	\$75	\$50	\$0	\$125
- Sign production (15' x 12')	\$200	\$100	\$50	\$350
- Sign installation	\$0	\$0	\$100	\$100
- Poles for sign	\$100	\$0	\$0	\$100
- Concrete for pole footings	\$50	\$50	\$0	\$100
	<i>Total funds requested from the CCCTB</i>	<i>Total funds from Source 1</i>	<i>Total funds from Source 2</i>	<i>Total funds for project</i>
	\$425	\$200	\$150	\$775

YOUR BUDGET. Project Name: _____

<i>Items/Work Necessary (be as specific as possible)</i>	<i>Funds requested from the CCCTB</i>	<i>Other Source 1: _____</i>	<i>Other Source 2: _____</i>	<i>Total</i>
	<i>Total funds requested from the CCCTB</i>	<i>Total funds from Source 1</i>	<i>Total funds from Source 2</i>	<i>Total funds for project</i>
	\$	\$	\$	\$